



Mission Statement: The purpose of the Friends of Mount Hope Cemetery is to optimize the cemetery's potential as a cultural resource through education, preservation, and promotion of Mount Hope Cemetery's unique heritage.

**Board of Trustees Meeting Minutes – March 1, 2023 – via Zoom**

<b>In Attendance</b>	<b>Excused</b>	<b>Unexcused</b>	<b>Guests/Members</b>
Dennis Carr	Henry McCartney		Jarod Terrell
Pat Corcoran	Nancy Uffindell		Carina Gassman
Deb Coffey	Rose O'Keefe		Susan Andersen
Kristine Klein	Marjorie Searl		
Cam Tran			
Barbara Figura			
Tom Jones			
Monica Gurell			
Robbie Dreeson			
Chris Grooms			
Sally Millick			
Chris Petote			
Tony Filer			
Yarelis Tinoco			

**Call to Order: Patricia Corcoran 7:00 pm**

**Secretary's Report: Chris Petote**

- Kristine Klein motioned to accept the January Board meeting minutes; Dennis Carr seconded. Minutes accepted by all.

**Cemetery Report: Jarod Terrell**

- Jarod reported that the new doors for New Chapel are in and look great.
- Jarod received from Susan Andersen, FOMH volunteer, a tree assessment she created that details those trees in MHC she deems are in immediate need of assessment due to damage and potential danger. Jarod has sent this on to City Forestry for review.
- Jarod reported the City has placed heat traces in both Chapels.
- The Day of Caring will be Thursday, May 11, 2023. Jarod said he will meet with the city officials and plan for this day of volunteering.

### **President Report: Patricia Corcoran**

- Pat reported that the Speakers Bureau had a successful run of (4) weekly presentations in February at St. Johns Meadows. These presentations were well received by the residents. In addition to Pat, presenters were Dennis Carr, Sally Millick and Sarah Johnson. Pat thanked all for their hard work.
- Pat shared that the next *Mourning in the Morning* will be lecture on Helen Pitts Douglass presented by Michael Nighan, a past FOMH volunteer. It will be presented via zoom on Saturday March 11, 2023, and later will be available on our website.
- Beginning with the April meeting the Board will again begin meeting in person at the Gatehouse. Pat is looking forward to the changeover of leadership at that time.

### **Goals for 2023--Collecting Volunteer Hours: Kristine Klein**

- Kristine shared the importance of collecting and keeping data regarding volunteer hours. This is important information when filling out grant applications and in our Annual Report.
- A spreadsheet for this data has been created, there is a need for a person/persons to collect and maintain this information. Deb Coffey proposed a notebook be kept in the Gatehouse where each guide & receptionist could be responsible for entering their hours, then this could be recorded monthly by data collector. Cam Tram suggested the idea of an on-line Google doc/spreadsheet where Board members could log their hours. In addition, keeping the hours of other volunteers, e.g.: landscape, gardeners, etc., will need to be figured out. Discussion was tabled and will be readdressed at the next meeting.

### **2023 Rochester Regional Flower City Challenge: Chris Petote**

- Chris reported that Fleet Feet again reached out to the FOMH for support during this race as it runs through MHC. This is an easy event to work as it only requires a couple of hours guiding runners safely through the cemetery. FOMH also receives a nice donation afterwards. The race will be held on Sunday April 23rd. Chris will be reaching out to Board members, receptionists & tour guides with information to seek volunteers.

### **Tour Committee Report: Dennis Carr and Deb Coffey**

- Dennis reported that the tour brochure is now at the printers. It will be ready and included in the mailing sent to all members prior to the Annual Meeting.
- Dennis and Deb have 11 new tour guide trainees in their training program.
- Deb added that they have created a great training program and she emphasized the importance of these trainees to properly learn and be very efficient in the public tour before anything more be asked of them.
- The next tour guide training meeting will be 3/11/23, weather permitting, as they want to start walking the tour path.
- On another tour guide note, Sally Millick shared that at her *Mourning in the Morning* presentation of Underground Railroad (2-11-23), Brandon Fess, Librarian, noted that the number of viewers had hit their highest mark yet. These presentations have become very popular and well received by so many.

### **Epitaph Report: Kristine Klein**

- Kristine reported that beginning now, March 1, 2023, the monthly Board meeting minutes will be posted on the FOMH website, noting that many members have stated they would be interested in knowing more of what happens in the organization.
- Kris reminded all that the next Epitaph will focus on the Spanish American War. The *Epitaph* will come out in April.

### **Other News:**

- Tom Jones shared that Mt. Albion Cemetery has invited the FOMH to a special presentation on Saturday May 13, for a book coming out about their cemetery that was created by school children. They would also welcome a guest speaker from FOMH if anyone is interested. Dennis Carr expressed an interest in attending and saying a few words.

To shorten Board meetings, yet still allow enough time for discussion, most committee reports/stats were sent to each member prior to the meeting for review. There will be an opportunity for questions regarding these reports at the end of the meeting. This new procedure is a trial and can be discussed at subsequent meetings for its effectiveness.

### **Additional Reports:**

Please see attached individual committee reports

Meeting adjourned at 7:55 pm

**Next board meeting is Wed., April 5, 2023**

**Minutes Submitted by Chris Petote, Board Secretary**